



**OFFICE OF THE CITY ATTORNEY**  
230 NE Second Street, McMinnville, Oregon 97128  
[www.mcminnvilleoregon.gov](http://www.mcminnvilleoregon.gov)

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June 29, 2018

Re: City Notice to Promoter for Dragging the Gut Festival 2018

You are receiving this notice because you have been identified as a Sponsor or Community Partner for the Dragging the Gut Festival promoted by Reuben Contreras, Jr. Enclosed, please find a copy of a letter placing Mr. Contreras on notice that he has failed to seek the required permits for his festival and he is in violation of the conditions placed on his 2017 festival permit requiring reimbursement for the costs incurred by the City to provide enhanced public safety staffing for the festival.

As a result of Mr. Contreras' failure or refusal to comply with the City's permitting requirements, his ability to lawfully conduct many of the festival activities is now in jeopardy. With the festival advertised to begin in less than 60 days, and no application yet submitted for review, the City cannot provide any assurance that the required Special Event Permit and/or Street Use Permit will be issued in time for many of the activities associated with the event to occur.

If you have any questions regarding the status of the Dragging the Gut Festival and/or the status of any financial contribution or in kind service that you have provided to the festival organizer, we encourage you to contact Mr. Contreras directly at 503-474-1414 or [contact@gutfest.com](mailto:contact@gutfest.com). Information concerning the City's permitting requirements may be found on the City's website at:  
<https://www.mcminnvilleoregon.gov/>

Sincerely,

David Koch

City Attorney



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June 29, 2018

Ruben Contreras, Jr.  
216 NE 10<sup>th</sup> Street  
McMinnville, OR 97128

Re: The Dragging the Gut Festival 2018

Dear Mr. Contreras:

The City of McMinnville has been made aware that you are actively soliciting sponsors, vendors and participants for the above referenced festival event that is advertised to be held on August 24-25, 2018, at various venues within the City of McMinnville, Oregon. As the City has informed you repeatedly over the past several years, a permit from the City is required for many of the proposed activities related to your festival event. However, despite the fact that we are now less than 60 days from the advertised start of your event, you have failed or refused to apply for the required permits.

As you know, a Special Event Permit and a Street Use Permit are required by the City for certain types of events on public and/or private property in order to ensure that adequate planning has occurred and that appropriate resources are in place to protect the health, welfare and safety of the public. In addition, as you are also aware, the City has not yet received your reimbursement payment for the costs incurred by the City to provide enhanced public safety staffing in support of last year's event.

Please be advised that your ability to lawfully conduct many of the festival activities is now in jeopardy, as a result of your failure to apply for permits for the 2018 festival as well as your failure to pay when due the amounts owing to the City for the 2017 festival. In addition, without receiving a complete application for your proposed event, the City cannot provide any assurance that the necessary permits can be issued in time for any or all of the activities associated with your event to occur. You are strongly encouraged to contact the McMinnville Fire Department regarding your intentions concerning the application for a Special Event Permit and/or a Street Use Permit for Dragging the Gut Festival 2018.

If you should attempt to hold any portion of your festival event without the required permits, the City will take action to stop your event from occurring. If the City is forced to take this action, many persons beyond yourself may be negatively impacted, including sponsors, vendors, participants and other

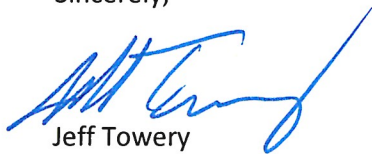
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**Our Mission:** *The City of McMinnville is primarily responsible for maintaining a safe and livable environment within the community. This is achieved by providing open governance and efficient delivery of public services.*

members of the public. Therefore, the City is requesting that you act responsibly by initiating the required permitting processes without further delay.

In order to mitigate damages that might be caused by the cancellation of all or a portion of your event, the City is sending a copy of this notice to the individuals and businesses that you have identified as festival sponsors and community partners on your festival website, as indicated below, and will be taking additional steps to inform the public that permits have neither been sought nor issued for your event. We look forward to hearing from you regarding your plans for complying with the City's permitting requirements for this year's event.

Sincerely,



Jeff Towery  
City Manager



David Koch  
City Attorney



Matt Scales  
Police Chief



Rich Leipfert  
Fire Chief

cc.      411 Eatery & Lounge  
         AAA Sound Company  
         Alf's Ice Cream and Burgers  
         Amy Schrader - Adams Realty  
         Blue Moon  
         Bred Vaage Realtor - HomeSmart Realty  
         Carlton Corners & Carlton Gowler Boys  
         Daniel's Cabana Club  
         Dave Franey Electric, LLC  
         Dave's Auto Supply  
         Davison Auto Parts  
         Erickson's Auto Supply & Service, Inc.  
         Evergreen Aviation and Space Museum  
         Gem Creole Saloon  
         House of Hotrods  
         J & W Carstar  
         Jon Stout - Denturist  
         Kirt Amundson - Berkshire Hathaway Home Service

Konect Aviation  
KYLC 1260 AM Radio  
La Rambla Resturaunt & Bar  
Larsen Motors  
Mac Auto Supply  
Macy and Son Funeral Directors  
McMinnville High Schoopl Grizzlies Dance Team  
McMinnville Water & Light  
Mikey's Pizzeria  
Morning Thunder  
Naida Paris - Mann Mortgage  
Nate's Macy Street Garage  
Oregon Brews & BBQ's  
Ortho Country Orthodontics  
Point S Tires & Auto Service - Gills McMinnville  
Praise Assembly  
Print Northwest, Inc.  
Recology Western Oregon  
Rock of Ages - Valley View Retirement Community  
Scott's Automotive  
Serendipity Ice Cream  
Steve's Auto Service  
Sweep-Rite Power Sweep  
The Falls Event Center - McMinnville  
The Sage Restaurant  
Tommy's Restaurant  
Trask Mountain Trail Runners  
US Bank  
xTream Auto Spa  
Yamhill Community Action Partnership  
Your Space Storage